

# SUNWAY UNIVERSITY

## CONVOCATION CHECKLIST

No

### PRE-CONVOCATION

Done

- Check my email and complete the Ministry of Higher Education Tracer's Study Survey sent by Examination Unit, Registry
- Familiarise myself with my Programme/School Convocation Session
- Register to attend Convocation Ceremony via event portal before deadline
- Rent academic gown via Infra Media Studio Sdn. Bhd
- Purchase photography package (if applicable)
- Collect the academic gown and wristband at Function Room 3-5, Level 1, Graduate Centre

No

### CONVOCATION DAY

Done

- Know what to wear and bring to attend the ceremony
- Know the parking spaces and the location of either Sunset Terrace or The Villas Entrance
- Walk or take the train/buggy to Amphitheatre (10 minutes walking distance)
- Register at Lagoon Terrace and collect Convocation Pack
- My family/friends without entrance tickets can watch live streaming at Lagoon Terrace!
- Enter Amphitheatre and listen attentively during graduate briefing
- Understand the timeline and protocol of the ceremony
- Join celebratory activities after the ceremony
- Complete Tracer Study and collect my certificate after returning the gown

No

### POST-CONVOCATION

Done

- Join the Sunway Alumni Community!