

ENTRY OF STUDENTS TO SUNWAY CAMPUS DURING NATIONAL RECOVERY PLAN

(Last updated: 2nd March 2022)

The University has adopted the SOP for Phase 4 of the National Recovery Plan issued by the National Security Council and the Ministry of Higher Education (MOHE) since 18th October 2021. To date, various changes to the SOPs and guidelines have been made by the authorities in response to the COVID-19 situation to ensure our safety and well-being. Sunway Education Group has recently issued updates on our COVID-19 SOPs in line with these changes ([Advisory 52](#) and [Advisory 53](#)).

Effective January 2022, the University has implemented plans to resume normality of your on-campus study experience in stages whilst complying to the strict SOPs. Please note the salient points of current SOPs, with the additional measures and procedures that have been in place accordingly:

- For **April – July 2022 semester**, lectures shall predominantly continue to be held online but students are expected to pursue learning on campus for all other class activities, such as laboratories, workshops, tutorials, etc.
- Students are required to obtain approval to be exempted from attending classes on campus and provide the relevant supporting document (where relevant). The application link shall be provided by your respective school. The exemption period granted shall be based on the different circumstances and subject to approval by the school. Students' online presence for face-to-face classes on campus shall not be considered if exemption approvals are not obtained.
- Exemptions from attending on-campus classes shall be given to the following group of students:
 1. International students – home country's border is closed (travel ban); or
 2. International students – pending approval of visa/student pass; or
 3. Need to self-isolate/quarantine: identified as COVID positive or Close Contacts; or
 4. Just arrived in Malaysia and need to undergo quarantine; or
 5. Unwell, thus not allowed to enter campus; or
 6. Other justification shall be reviewed on case-by-case basis.
- **FULLY VACCINATED** students are allowed to enter Sunway Campus.
- **NOT FULLY VACCINATED** students will be allowed on campus beginning **1 March 2022** subject to strict COVID-19 testing requirements and SOPs

The University shall adhere to the procedures set forth by MOHE and SEG which are clarified further in this document.

ENTRY FOR THOSE WHO ARE FULLY VACCINATED

1. **FULLY VACCINATED** students are allowed to enter Sunway Campus.
 - a. As stated in SEG Advisory, according to government guidelines, a person is considered fully vaccinated when:
 - i. 14-days have passed from the date of the 2nd dose being administered for vaccines requiring two (2) doses (such as Pfizer, AstraZeneca, Moderna and Sinopharm); or
 - ii. 28-days have passed from the date of the single dose being administered for vaccines requiring only one (1) dose (such as Johnson & Johnson and CanSino).
 - b. Please submit your **FULL VACCINATION CERTIFICATE** to Registry Department via email at srga-op@sunway.edu.my. This will not be necessary if you have already submitted your Full Vaccination Certificate. Kindly include the following information in your email to Registry:
 - Full Name (as per NRIC/Passport);
 - NRIC/Passport No.;
 - Sunway Student ID No.; and
 - Programme of Study.

ENTRY FOR THOSE WHO ARE NOT FULLY VACCINATED

2. **NOT FULLY VACCINATED** students will be allowed on campus beginning **1 March 2022** subject to strict COVID-19 testing requirements and SOPs. This encompasses:

Category 1	Students with a valid medical reason for not being vaccinated
Category 2	Students who have taken at least one (1) vaccine dose but are unable to complete their vaccination due to adverse reactions to the vaccines
Category 3	Students awaiting their 2nd vaccine dose appointment
Category 4	Students required by the Government to get their booster dose before April (or risk losing their “fully vaccinated” status). This mandate applies to: <ol style="list-style-type: none"> i. All adults aged 60 and above regardless of initial vaccine received; or ii. All adults aged 18 and above who received the Sinovac vaccine.

- a. If you are in either one of the above categories, you are required to apply to access campus and subjected to the following procedures:
 - i. **Undergo RT-PCR test** at a recognised medical facility **three (3)** days prior to returning to campus;
 - ii. **Apply to access campus** through e-application form provided by your respective school, and **upload the RT-PCR test result**;
 - iii. Your School shall review and email the **Permission Letter** and **Digital Entry Pass** to your iMail account.
 - The validity period of the first issuance of Digital Entry Pass will be from the intended entry date until the following Wednesday of subsequent week.
 - iv. **Subsequently, perform a self-administered RTK-Antigen test on a weekly basis, i.e. on Wednesdays.**
 - Label the test kit with the test date and your Student ID, take a picture of the test kit's result, and email the picture to school before the school can issue you a new Digital Entry Pass;
 - **Digital Entry Pass is only valid for 7 days, i.e. from Thursday until Wednesday of the following week;**
 - Please plan and follow this process accordingly to avoid any disruption on your entry;
 - v. **Upon entering campus:** present the **Digital Entry Pass** to the officer on duty at the entry point.

- b. If you have not been vaccinated, you are advised to go to any of the available vaccine administering centres or health facilities near your home which are allowed to provide vaccination against Covid-19.

INTERNATIONAL STUDENTS

3. **International students MUST OBTAIN the necessary EMGS documentation (i.e. EMGS Approval Letter and/or E- Visa Approval Letter) in order to attend either the online or physical classes.** Students who have not obtained any of the documents would not be able to attend any classes and should contact the school admin or International Office for further guidance.
 - a. Kindly be informed that the travel bans for ALL countries have been lifted as of 30th December 2021.
 - b. Both New and Existing International students who wish to travel into Malaysia must fill up the **Pre-Arrival Information** available in the EMGS website at the link below:
<https://visa.educationmalaysia.gov.my/emgs/application/searchForm/>
 - c. The Ministry of Health has identified several countries with reported omicron variants in the community. Students from these countries are required to adhere to additional protocols pre-departure and during the quarantine.

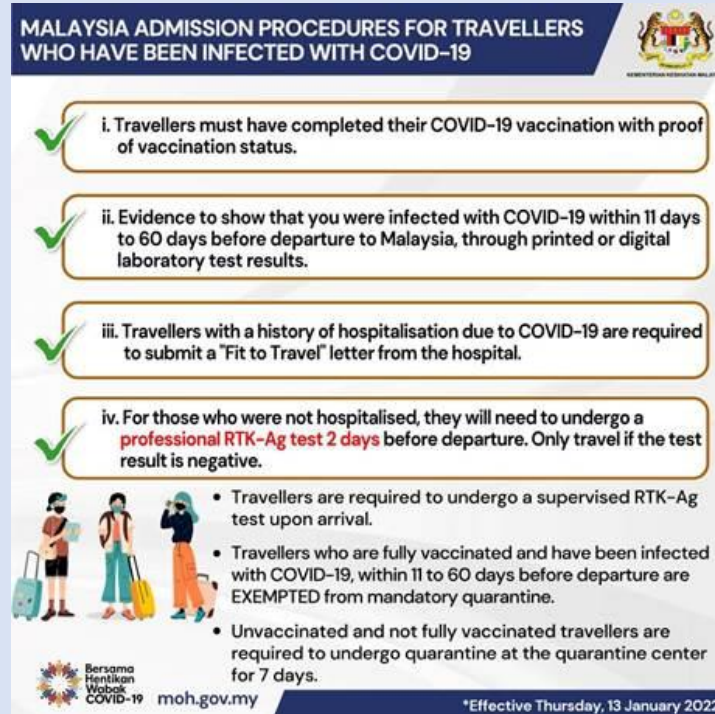
- i. The said countries are: Australia, United States, United Kingdom, Norway, France, Denmark, Canada, Nigeria, India, South Africa, Botswana, Eswatini, Lesotho, Malawi, Mozambique, Namibia, Zimbabwe. For more details please refer here: https://educationmalaysia.gov.my/news_update/update-on-the-temporary-entry-ban-on-foreigners-from-several-southern-african-countries/
 - ii. Students from the United Kingdom would need to take a daily RTK-AG self-test during the quarantine period.
- d. Before travelling to Malaysia, international students must undergo the RT-PCR COVID-19 Screening Test not more than **48 hours** before the flight departs from your respective countries of residence. Please ensure the results are translated to English.
- e. Students will be required to undergo a second RT-PCR COVID-19 Screening Test at the international entry point upon arrival in Malaysia. The third RT-PCR COVID-19 Screening Test will be conducted during the quarantine period at the designation quarantine station. The testing fee will be borne by the student and payments made online via MySafe Travel website <https://safetravel.myeg.com.my/> prior to arrival.
- f. Upon arrival, mandatory quarantine is required for all travellers. Please refer to the table on the next page:

NEW QUARANTINE PERIOD FOR TRAVELLERS ARRIVING IN MALAYSIA			
Effective by 24 January 2022			
	Fully vaccinated adults with booster or adolescents travelling alone	Fully vaccinated without booster	Partially vaccinated or Unvaccinated
Quarantine period	5 days	7 days	10 days
Tests required	<ul style="list-style-type: none"> ● RT-PCR COVID-19 2 days before departure with a negative COVID-19 result ● RT-PCR COVID-19 on the day of arrival ● RT-PCR on Day 4 OR supervised RTK-Ag on Day 5 	<ul style="list-style-type: none"> ● RT-PCR COVID-19 2 days before departure with a negative COVID-19 result ● RT-PCR COVID-19 on the day of arrival ● RT-PCR on Day 5 OR supervised RTK-Ag on Day 7 	<ul style="list-style-type: none"> ● RT-PCR COVID-19 2 days before departure with a negative COVID-19 result ● RT-PCR COVID-19 on the day of arrival ● RT-PCR on Day 8 OR supervised RTK-Ag on Day 10
Release from quarantine	Release on Day 5 if RT-PCR on Day 4 is negative OR if supervised RTK-Ag test on Day 5 is negative.	Release on Day 7 if RT-PCR on Day 5 is negative OR if supervised RTK-Ag test on Day 7 is negative.	Release on Day 10 if RT-PCR on Day 8 is negative OR if supervised RTK-Ag test on Day 10 is negative.

Bersama Hentikan Wabak COVID-19 moh.gov.my Prepared by: UKK, KKM Updated: 20 January 2022

Source : moh.gov.my

- g. Students who had been infected with COVID-19 eleven (11) to sixty (60) days prior to their departure to Malaysia are now EXEMPTED from mandatory quarantine. Please refer to the image below for more details:



MALAYSIA ADMISSION PROCEDURES FOR TRAVELLERS WHO HAVE BEEN INFECTED WITH COVID-19

- Travellers must have completed their COVID-19 vaccination with proof of vaccination status.
- Evidence to show that you were infected with COVID-19 within 11 days to 60 days before departure to Malaysia, through printed or digital laboratory test results.
- Travellers with a history of hospitalisation due to COVID-19 are required to submit a "Fit to Travel" letter from the hospital.
- For those who were not hospitalised, they will need to undergo a **professional RTK-Ag test 2 days** before departure. Only travel if the test result is negative.
 - Travellers are required to undergo a supervised RTK-Ag test upon arrival.
 - Travellers who are fully vaccinated and have been infected with COVID-19, within 11 to 60 days before departure are EXEMPTED from mandatory quarantine.
 - Unvaccinated and not fully vaccinated travellers are required to undergo quarantine at the quarantine center for 7 days.

Bersama
Hentikan
Wabak
COVID-19 moh.gov.my *Effective Thursday, 13 January 2022

Source : *moh.gov.my*

- h. Students are expected to make all arrangements and payments for the quarantine (at quarantine station, usually hotels) and RT-PCR COVID-19 Screening Test via the MySafeTravel website <https://safetravel.myeg.com.my/>
- i. Students may apply for home quarantine (HSO) at least 10 - 4 days from the arrival date. Please note that the approval for home quarantine is determined by the Ministry of Health Malaysia on a case-to-case basis. Apply for home quarantine at <https://hso.moh.gov.my/outbreak-portal-hqa/index>
- j. Students will only be allowed to enter SEG Residences once they receive the Release Order (clearance letter) from the health authorities upon the successful completion of the quarantine.
- k. Fully vaccinated travellers are now able to apply for the digital vaccination certificate via the MySejahtera mobile App through the Helpdesk function. The verification process will take approximately 5 working days. Alternatively, students may also request for assistance from the personnel on duty at the airport upon arrival.

All international students are strongly advised to refer to the following links:

- Important Notice: International Students Returning to Campus
<https://international.sunway.edu.my/study-apply/important-notice>
- Traveling to Malaysia: Frequently Asked Questions (FAQ)
<https://international.sunway.edu.my/study-apply/FAQ>

For more information, please visit <https://educationmalaysia.gov.my/> or contact the SEG International Office at +6 019 336 2242 or email info@sunway.edu.my

SOP ON SUNWAY CAMPUS

4. We wish to remind you to be in full compliance with the Standard Operating Procedures (SOPs) that have been put in place to ensure your health and safety when you are on campus:
 - a. At the campus entry checkpoints:
 - i. Scan **MySejahtera**;
 - ii. Present your **MySejahtera Risk Profile** and **Vaccination Status** to security personnel;
(You will only be allowed onto campus if you have been **Fully Vaccinated** and are in the **Low Risk or Non-Symptomatic Casual Contact** category. Your risk profile can be accessed under the 'Profile' tab in the lower right corner of your MySejahtera app)
 - iii. If you are **not fully vaccinated and have obtained permission** letter from your respective School, please present the **Digital Entry Pass**
 - iv. Scan your **Student ID Card** on the card terminal
(If you do not have your Student ID Card, you must manually fill in the provided entry log-book)
 - v. Perform **Temperature Screening**;
 - b. Wear a mask appropriately at all times;
 - c. **Double masking** is **Mandatory** for students attending practical classes/ in closed spaces; and **Strongly Encouraged** in open spaces around campus.
 - d. Scan the e-Trace QR code placed at the entrances of each venue;
 - e. Consciously aware to physically distance yourself appropriately when in the company of others. Adopt at least one (1) metre distancing from others;
 - f. You should only sit in designated seats in classrooms, laboratories, studios, library, learning spaces and stand at marked spots in lifts and in queues;
 - g. Use hand sanitiser regularly. Students should adhere to good hygiene and safety practices, which include washing your hands frequently, with no physical contact with others and avoid touching any parts of the face;
 - h. Refrain from going out from the campus unless necessary.

SOP FOR STUDENTS WHO ARE UNWELL, IDENTIFIED AS CLOSE CONTACTS OR POSITIVE OF COVID-19

5. Please observe the following SOPs if you are unwell, identified as close contacts of positive of COVID-19:
 - a. If you are unwell, please seek medical treatment from the clinic/hospital. You will not be allowed to enter campus. The doctor shall advise you whether a Covid-19 test is necessary or not. If symptoms persist or worsen, please follow up with clinic/hospital. Please obtain a medical certificate from the clinic/hospital and share with the School/Programme Administrator.
 - b. If you are identified as positive of Covid-19, please immediately contact and notify your School/Programme Administrator. The Ministry of Health quarantine protocols will be applicable, and the Programme Administrator shall get in touch with you to identify your close contacts and the places that you have visited on campus. Rests assured that we shall provide you with the necessary academic, mental health and other essential support during this period. You will be allowed to return to campus once you have fully recovered/MOH gives the all clear. Isolation period for Positive Cases:
 - Received Booster: 7 days
 - Fully Vaccinated: 7 days
 - Incomplete Vaccination or Unvaccinated: 10 days
 - c. If you are identified as Close Contact of a positive Covid-19 patient, please note the SOPs issued by SEG in Advisory 53 as below:

	Asymptomatic	Symptomatic
Received Booster	<ul style="list-style-type: none"> • Strongly advised (unless otherwise) to learn from home. • RTK-Antigen (RTK-Ag) self-test on Day 1 & Day 3 (as required by MOH) and Day 5 (before return to the campus) 	<ul style="list-style-type: none"> • 5 days quarantine. • RTK-Ag self-test on Day 5 • Release from quarantine if negative
Fully Vaccinated (without booster)	<ul style="list-style-type: none"> • 5 days quarantine • RTK-Ag self-test on Day 5 • Release from quarantine if negative • If you had a COVID-19 infection within the last 60 days, there is no requirement to quarantine 	

<p>Incomplete Vaccination or Unvaccinated</p>	<ul style="list-style-type: none"> • 7 days quarantine. • RTK-Ag self-test on Day 7 • Release from quarantine if negative
<p>Note: Please refer to SEG COVID-19 Advisory 53 for the detail SOPs.</p>	
<p>REMINDER</p>	
<p>6. Students who are found violating any of the SOPs may be asked to leave the campus.</p>	

The University takes students health, safety, and well-being seriously. The above measures are to keep everyone in our university community as well as their friends and families safe during this pandemic situation. Students are expected to take full responsibility of their health and safety whilst on campus.

SUMMARY OF IMPORTANT LINKS

Item	Links
COVID-19 Testing Centres / Swab Test	link
COVID-19 Advisory from Sunway Education Group	link
Important Contacts / Hotlines	link

Stay Safe!