

## SCHOOL OF HOSPITALITY AND SERVICE MANAGEMENT

### Orientation Programme, January 2021 intake

Pre-Orientation			
Day	Orientation Activity	Time	Online Platform
Before 22 January 2021	<p>Please visit the University orientation website <a href="https://university.sunway.edu.my/orientation">https://university.sunway.edu.my/orientation</a> and go through the following:</p> <p><b>Let's Get You Started – IT Services</b></p> <ul style="list-style-type: none"> <li>• Activate your <b>iMail</b>, <b>eLearn</b> and <b>iZone</b> accounts <b>using your Student UID</b> (You may obtain your Student UID number from your Offer Letter)</li> <li>• You may access your <b>eLearn</b> from <b>18 January 2021 onwards</b>.</li> </ul> <p><b>Let's Settle In</b></p> <ul style="list-style-type: none"> <li>• Campus Life at a Glance</li> <li>• Spotlight on Student Life</li> <li>• Stay Healthy, Stay Safe</li> <li>• Campus Tour</li> </ul> <p><b>Install Microsoft Teams (MS Teams) (or Zoom)</b> application on your laptop/desktop or smartphone. We will be sending you an invitation via your student email address, iMail, for the sessions below.</p>		
Thursday, 21 January 2021	<p><b>LeAd (Learning Advantage) Session</b> <i>By Centre for English Language Studies (CELS)</i></p> <p>LeAd will provide you with an overview of the various online learning platforms used at Sunway University. This session is designed to equip you with the basics of eLearn, Microsoft Teams and Zoom (where applicable). There will be some tips on how to get the most out of your online learning too so come and join us!</p> <ul style="list-style-type: none"> <li>• Link to sessions available at: <a href="#">Online Workshop Sessions   Sunway University</a></li> </ul>	<p><b>Session 1</b> 10.00am – 12.00pm</p> <p>OR</p> <p><b>Session 2</b> 2.00pm – 4.00pm</p>	eLearn, MS Teams and Zoom
	<p><b>Sunway iLabs Welcomes You!</b> <i>By iLabs Foundry Team</i></p> <p>Having a business idea? Wish to solve a problem? At Sunway iLabs, we turn ideas into reality.</p> <p>Sunway iLabs aims to foster entrepreneurship and stimulate market-driven innovations, to help entrepreneurs become more competitive in this rapidly changing environment. We are a unique, non-profit, smart partnership between a large conglomerate, a Venture Capital unit, and a University (Sunway Group, Sunway Ventures/ SunSea Capital and Sunway University). It is well connected with the wider start-up ecosystem in Malaysia and abroad through collaborations and strategic partnerships, to enable entrepreneurs to scale their business faster.</p> <ul style="list-style-type: none"> <li>• Link to session available at: <a href="#">Online Workshop Sessions   Sunway University</a></li> </ul> <p>Agenda</p> <ul style="list-style-type: none"> <li>• iLabs Introduction Video</li> <li>• Q&amp;A Session with iLabs Foundry Team</li> </ul> <p>Email <a href="mailto:ilabs.community@sunway.edu.my">ilabs.community@sunway.edu.my</a> for further info.</p>	1.00pm – 2.00pm	MS Teams

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### Orientation Day 1

*Instruction:*

1. Please ensure your student account has been activated before **22<sup>nd</sup> January 2021**.
2. You may join the online session by clicking the link provided in the respective activities below.
3. **All online links are accessible only on 22 January 2021.**

Day	Orientation Activity	Time	Online Platform	
Friday, 22 January 2021	<b>Dean of School Welcome Students</b> <i>by Prof Marcus Lee Stephenson</i>	9.00 a.m.	Online Session <a href="#">Link</a>	
	<b>Administrative Procedure Briefing</b> <i>by Ms June Quay</i>	9.15 a.m.		
	<b>Briefing on eLearn &amp; Online Enrolment</b> <i>by Ms Tong Mee Wan</i>	10.15 a.m.		
	<b>Kitchen Safety Awareness</b> <i>by Ms Kamala Devie (Safety, Health &amp; Environment)</i>	10.40 a.m.		
	<b>Message from Associate Dean of Undergraduate Programmes</b> <i>by Assoc Prof Dr Daniel Chong Ka Leong</i>	10.50 a.m.		
	<b>Your Education Success Plan by Programme Leaders</b> <ul style="list-style-type: none"> <li>○ BSc (Hons) Culinary Management (BCM)</li> <li>○ BSc (Hons) International Hospitality Management (BIHM)</li> <li>○ BSc (Hons) Conventions and Events Management (BCEM)</li> </ul>	11.15 a.m.	Online Session <a href="#">Link</a> Online Session <a href="#">Link</a> Online Session <a href="#">Link</a>	
	<b>Your Education Success Plan by Programme Leaders</b> <ul style="list-style-type: none"> <li>○ Diploma in Culinary Arts (DCA)</li> <li>○ Diploma in Hotel Management (DHM)</li> <li>○ Diploma in Events Management (DEM)</li> </ul>	11.15 a.m.	Online Session <a href="#">Link</a> Online Session <a href="#">Link</a> Online Session <a href="#">Link</a>	
	B R E A K			
	<b>Journey into Events Industry (BCEM &amp; DEM Students only)</b> By Dr Teh Pek Yen (School of Hospitality)	2.30 p.m.	Online Session <a href="#">Link</a>	