

# SUBSIDY APPLICATION FORM

STUDENT LEADERSHIP BODIES

CLUBS AND SOCIETIES

PROGRAMMES

**1. NAME OF STUDENT ORGANISATION:** \_\_\_\_\_

**2. INDICATE NATURE OF EVENT:**

- Day-Outing *(Please Fill In the Letter of Consent)*
- Over-night Outing *(Please Fill In the Letter of Consent)*
- Others *(Please state)* \_\_\_\_\_

**3. OBJECTIVE(S) OF EVENT:** \_\_\_\_\_

**4. DATE:** from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

**5. EXPECTED NO. OF PAX:** \_\_\_\_\_

**6. VENUE:**

- Classroom: \_\_\_\_\_
- Student Hub
- Jeffrey Cheah Hall
- Field
- Others *(Please state)* : \_\_\_\_\_
  
- External (Please state)* : \_\_\_\_\_

**7. THE FOLLOWING ATTACHMENTS MUST BE SUBMITTED WITH THIS APPLICATION:**

- Proposal *(Details of event/activity)*
- Budget *(Breakdown by items and subsidy amount)*
- Any other relevant information

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Project Leader/ President's Signature

Name (as per IC) : \_\_\_\_\_  
Student ID : \_\_\_\_\_  
Contact No : \_\_\_\_\_  
Email Address : \_\_\_\_\_  
Date : \_\_\_\_\_

.....  
Advisor/ Lecturer's Signature

Name (as per IC) : \_\_\_\_\_  
IC No : \_\_\_\_\_  
Contact No: : \_\_\_\_\_  
Extension No : \_\_\_\_\_  
Date : \_\_\_\_\_

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*For Office Use Only (Student LIFE)*

Remark(s): \_\_\_\_\_

- Subsidy Approved, RM: \_\_\_\_\_
- Approved by Ms. Lee Siok Ping, Director of Student LIFE

Signature: \_\_\_\_\_

Date: \_\_\_\_\_