



Postgraduate Orientation Programme

SUNWAY
UNIVERSITY



Sunway
**BUSINESS
SCHOOL**

MAY 2024

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Welcome Message



Professor
Lim Weng Marc
Dean, Sunway Business School

Welcome and thank you for your interest in Sunway Business School. As the largest school of Sunway University, the Sunway Business School envisions to be a premier applied business school in the ASEAN region (vision) by developing highly employable and socially responsible business professionals (mission). The School prides itself on educational excellence and scholarship, continuous development, social responsibility, and integrity (core values). Our future-ready business degrees are accredited and purposefully crafted by talented instructors who possess a wide range of academic qualifications and extensive industry experience in addition to a conscience of trending issues in the world today, including but not limited to the cycles and waves of internationalization, ESG standards, marketplace changes, new-age technologies, planetary health, and the UN SDGs. Our cutting-edge research is also discussed at international arenas such as the World Economic Forum, published in premier journals such as the Journal of Business Research, and shaping industry practices and public policies, locally and internationally.

We welcome you to explore our website and/or drop us a line or two to explore and engage in exciting opportunities that will lead to mutually win-win relationships and a brighter future for us and the world in the new normal.

Orientation Programme

Pre-Orientation

29 APRIL – 2 MAY 2024

Orientation

3 MAY 2024

Pre-Orientation

Please visit the University orientation [website](#) and go through the following before the main orientation.

1 Let's Get You Started – IT Services

- Activate your student account to access your **iMail, eLearn, iZone and Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **29 April 2024 onwards**.



2 Let's Settle In

- **Campus Highlights**
 - > Campus Life at a Glance
 - > Campus Tour
- **Campus Life**
 - > Spotlight on Student Life
 - > International Students
 - > Stay Healthy, Stay Safe



3 Install Microsoft Teams and Zoom

Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join live sessions in Microsoft Teams platform. Some of the live sessions would be done in Teams and Zoom.



4 Download Power Apps

Download Power Apps to access **Student App - Whizzy**, for information at your fingertips. You may access the app once you have activated your student account. The guide is available [here](#).



Orientation Programme

Pre-Orientation

29 APRIL – 2 MAY 2024

Orientation

3 MAY 2024

Instructions:

1. Please ensure that your student account has been activated before **3 May 2024**.
2. Login to SBS eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

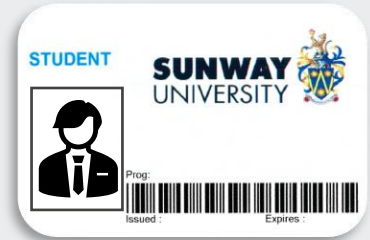
Day: 3 May 2024, Friday

Time	Activity	Venue
10:00am	Library Information Skills Workshop <i>Librarian</i> Postgraduate - Library Video catered just for you!	Zoom Meeting ID: 953 2345 2990
3:00pm	Welcome by Manager -Research and Postgraduate <i>Norhaniza Abdul Latiff</i> Welcome by Deputy Dean and Associate Dean (Education) <i>Associate Professor Dr Calvin Cheong Wing Hoh</i>	Teams Meeting ID: 428 990 753 384 Passcode : LhBzZo
3:10pm	Administrative Procedure	
3:30pm	Welcome by Programme Leaders Master of Marketing <i>Dr Suzanne Tan Ser Zian</i>	Zoom Meeting ID : 995 8493 9999 Passcode : 788013
3:30pm	Welcome by Programme Leaders Master of Human Resource Management <i>By Professor Kenneth Anthony Cafferkey</i>	Teams Meeting ID: 428 990 753 384 Passcode : LhBzZo
3:30pm	Welcome by Programme Leaders Master of Business Analytics <i>By Dr Tang Tiong Yew</i>	Zoom Meeting ID : 952 9680 6457 Passcode : 121712

Settling in at Sun-U: The Essential Guide

- **Student Identification Card**

You will **receive your** Student ID card with your photo, name and your student ID number **during School orientation**. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. **If you happen to lose your student card, feel free to reach out to the Registry for guidance.**



- **Dress Code**

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

- **Smoke-free Campus**

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the [Student Handbook](#) and the [Student Code of Conduct](#) for more information.



- **Commuting to Campus**

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 5.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.



Student season parking is available at Sunway Pyramid and is priced at RM 80.00/month. You may apply via [Sunway Smart Parking](#) or the Sunway Super App. Feel free to contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

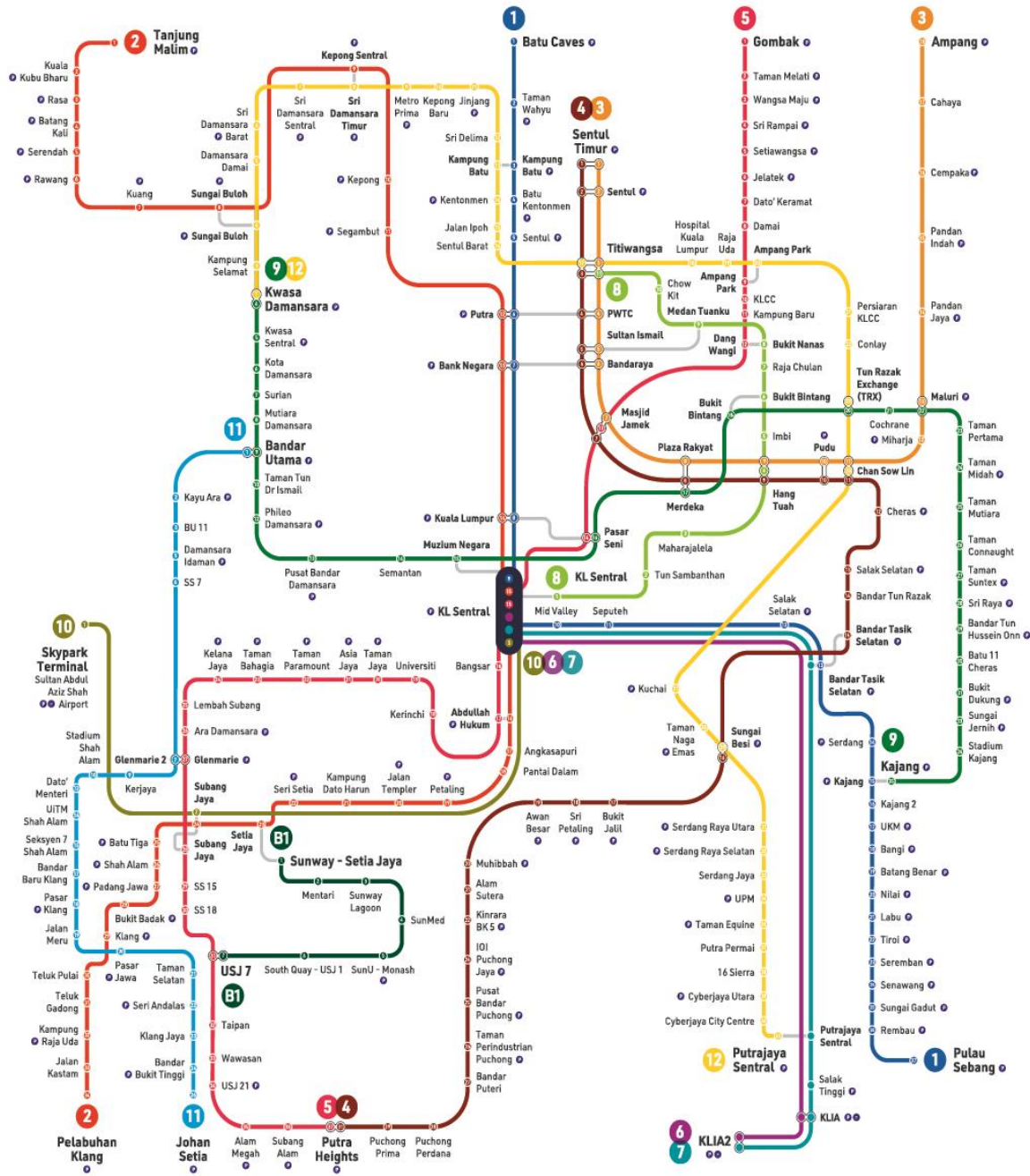
The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.



The university is also connected to the SunU-Monash BRT Station, which can be accessed via the **Bus Rapid Transit (BRT)-Sunway Line**.

Refer to the next page for the [Klang Valley Integrated Transit Map](#).

Klang Valley Integrated Transit Map



Informasi Peta | Map Information

<p>1 KTM Larian Batu Caves - Pulau Sebang KTM Batu Caves - Pulau Sebang Line</p> <p>2 KTM Larian Tanjung Malim - Pelabuhan Klang KTM Tanjung Malim - Pelabuhan Klang Line</p>	<p>3 LRT Larian Ampang LRT Ampang Line</p> <p>4 LRT Larian Sri Petaling LRT Sri Petaling Line</p>	<p>5 ERT Larian Kelana Jaya ERT Kelana Jaya Line</p> <p>6 ERL Larian KUALA DENGKAS ERL KUALA DENGKAS Line</p>	<p>7 ERL Larian KUALA TRONOH ERL KUALA TRONOH Line</p> <p>8 ERL Larian KUALA SEREMBAN ERL KUALA SEREMBAN Line</p>	<p>9 MRT Larian Kajang MRT Kajang Line</p> <p>10 KTM Larian KL Sentral - Skopark Terminal KTM KL Sentral - Terminal Skopark Line</p>	<p>11 LRT Larian Shah Alam (Akan Datang) LRT Shah Alam Line (Coming Soon)</p> <p>12 MRT Larian Putrajaya MRT Putrajaya Line</p>	<p>61 BRT Sunway Line BRT Sunway Line</p> <p>P Tempat Letak Kendaraan Park and Ride</p> <p>⊗ Terminal Lapangan Terbang Airport</p>
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Stesen Sambungan Connecting Station Stesen Pertukaran Interchange Station Stesen Station Stesen Terminal Terminal Station



rapidKL

Waktu Operasi Perkhidmatan/ Service Operating Hours
 Isnin - Sabtu/ Monday - Saturday: 6:00 pagi/ am - 12:30 tengah malam/ am & 6:00 pagi/ am - 11:30 malam/ pm
 Ahad dan Cuti Umum/ Sunday and Public Holidays: 6:00 pagi/ am - 11:30 malam/ pm
 *Waktu operasi perkhidmatan adalah tertakluk kepada keadaan dan keperluan semasa/ Service operating hours are subject to current situation and needs.
 03 7885 2585 myrapid.com.my suggest@rapidkl.com.my MyRapidKL AskRapidKL

For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 1 April 2024). This schedule may be subject to change.

THE CAMPUS



Connectivity & Transportation



On-Campus Accommodation

Sunway House Waterfront Residence

Sun-U Residence

Sun-U Apartment

PARKING OPTIONS*

SEASON PARKING AT SUNWAY PYRAMID
 🚶 10 mins walk to campus (via Canopy Walk)
 RM60 per month (excluding weekends and public holidays)
HOW TO APPLY?
 1. Prepare these information/documents to create your account
 i.) Student ID number
 ii.) Course Name
 iii.) Scanned copy of Student ID card
 2. Create your Sunway Parking account
<https://seasonpass.sunwayparking.com/dashboard>

SUNWAY UNIVERSITY BASEMENT PARKING
 First 2 hours : RM2.00
 Subsequent hour : RM1.00
 Maximum charge per entry : RM5.00
 Ticketless & cashless - Payment via: Touch & Go / Sunway Super App

BRT COMPLEX (PARK & RIDE)
 🚶 10 mins walk to campus (via Canopy Walk)
 First 3 hours : RM3.00
 Subsequent hour : RM1.00
 Maximum charge per entry : RM7.00

Incorporate walking into your daily routine to give your mood and health a boost!

PUBLIC TRANSPORTATION

SUNWAY CAMPUS NEAREST STATIONS

BRT
 • SunU-Monash

KTM
 Alight at the **Setia Jaya** station, switch to BRT. Connects to:
 • Klang
 • Seri Kembangan
 • Rawang
 and more

LRT
 Alight at **USJ 7** station, switch to BRT. Connects to:
 • Puchong
 • Bandar Utama
 • Kelana Jaya
 • Pasar Seni
 and more

myrapid CONCESSION CARD FOR STUDENTS
 Fare discount of 50% for every journey on RapidKL Bus, BRT, LRT, Monorail, MRT services

DOCUMENTS NEEDED
 • Passport photo
 • Original MyKad/Passport
 • Original student card
 • Original student confirmation letter

Getting your confirmation letter:
 i) Sunway College: Programme Office
 ii) Sunway University: iZone

For more details, visit <https://myrapid.com.my/>

SHUTTLE BUS STOP






- Persiaran Lagoon
- Sunway Metro (Bus stop)
- Sunway Lagoon BRT Station
- Sunway Geo Residences
- Bayrocks
- A'Marine / Nautica
- La Costa

FREE SHUTTLE BUS SERVICE AROUND BANDAR SUNWAY

- Sunway House Waterfront Residence
- Sun-U Monash BRT Station
- Sunway University
- Sun-U Residence
- Sunway Medical Centre
- Sunway Lagoon Club (Bus stop)

*Prices stated are subject to change

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Social Media:**

-  facebook.com/SunwayUniversity
-  [@SunwayU](https://twitter.com/SunwayU)
-  [@SunwayUniversity](https://instagram.com/SunwayUniversity)
-  [@SunwayUniversityOfficial](https://youtube.com/SunwayUniversityOfficial)
-  linkedin.com/school/sunway.university

